

# Woodland Joint Unified School District

## Secondary Student Technology Use Agreement



### **Introduction**

We are pleased to offer students of the Woodland Joint Unified School District (**WJUSD**) access to the district technology equipment, network resources, electronic mail and the Internet. Parents, please carefully review this document with your son/daughter. Any questions or concerns about this agreement or any aspect of the computer network should be referred to Technology Services (530) 406-3100. A copy of Board policy regarding student access to networked information resources (Board Policy 6163.4) and this document are available on the WJUSD web site, [www.wjUSD.org](http://www.wjUSD.org). If you do not want your son/daughter to have access to the Internet, please ask at your school site for the Denial of Student Internet Access Form, fill out the form and return to the office coordinator.

### **General Network Use**

The network is provided for students to conduct research, complete assignments, and communicate with others. Access to network services is given to students who agree to act in a considerate and responsible manner. Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. **Access is a privilege - not a right.** As such, general school rules for behavior and communications apply and users must comply with district standards. Beyond the clarification of such standards, the district is not responsible for restricting, monitoring or controlling the communications of individuals utilizing the network.

Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should expect that files stored on district servers are not private.

### **Use of Personal Devices**

Students in grades 3-12 will be allowed to bring their own approved technology device to their school site subject to the guidelines of this student acceptable use agreement and the terms listed.

1. Approved devices must access the Internet through the districts network.
2. During class time, the device may only be used to access files, applications or Internet sites which are relevant to the classroom curriculum.
3. Students must comply with a staff member's request for devices to be turned off.
4. Using personal technology devices is a privilege, if this privilege is abused the privilege can be taken away.
5. The district is not liable for any device stolen or damaged on campus.
6. If the District has a reasonable suspicion that there has been a violation of a school rule or law, District personnel may conduct a reasonable search of the device. In addition, in some instances the District may be required to collect and turn over a device to law enforcement to investigate possible violations of law.

## **Internet / Network/ E-mail Access**

Access to the Internet and e-mail will enable students to use thousands of libraries and databases. Within reason, freedom of speech and access to information will be honored. Families should be warned some material accessible via the Internet might contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. Filtering software is in use in compliance with the **Child Internet Protection Act (CIPA)**, but no filtering system is capable of blocking 100% of the inappropriate material available on the Internet. We believe that the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, the WJUSD support and respect each family's right to decide whether or not to have students access the Internet.

## **Publishing to the Internet**

Parents, your daughter or son's work may be considered for publication on the Internet, specifically on his/her school's web site. The work will appear with a copyright notice prohibiting the copying of such work without express written permission. In the event anyone requests such permission, those requests will be forwarded to the student's parent/guardian. Unidentified photos of students may be published on school websites, illustrating student projects and achievements. Permission for such publishing does not grant permission to share any other information about your son/daughter, beyond that implied by their inclusion on the webpage.

If you do not wish to have your child's work or picture published, ask at the school site for the Consent and Release Agreement for Publications, Videos and Internet Posting Form, complete this form and return to your school site office coordinator.

# **Woodland Joint Unified School District**

## **Secondary Student Guidelines for Responsible Network and Internet Use**

The activities listed below are not permitted:

- Using the network for any illegal activity, including violation of copyright or other contracts
- Sending or displaying offensive messages or pictures
- Using obscene language
- Posting anonymous messages
- Posting a likeness of another person without permission
- Placing unlawful information on a system
- Accessing knowingly objectionable material, such as pornography
- Giving personal information, such as complete name, phone number, address or identifiable photo, without permission from teacher and parent or guardian
- Harassing, insulting or attacking others
- Damaging or modifying computers, computer systems or computer networks
- Attempting to bypass the district filter
- Using others' passwords, **with or without permission**

- Trespassing in others' folders, work or files
- Intentionally wasting limited resources
- Employing the network for commercial purposes, financial gain, or fraud

Violations may result in a loss of access as well as other disciplinary or legal action (Board Policy 5000: Student Rights and Responsibilities).